Licensing and Examination

Subcommittee

Agenda

STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR
Dental Hygiene Committee of California
2005 Evergreen Street, Suite 1050, Sacramento, California 95815
P 916.263.1978 F 916.263.2688 | www.dhcc.ca.gov

Notice is hereby given that a public meeting of the Licensing and Examination Subcommittee of the Dental Hygiene Committee of California will be held as follows:

LICENSING AND EXAMINATION SUBCOMMITTEE MEETING

Monday, September 27, 2010
Evergreen Hearing Room
2005 Evergreen Street, 1st Floor
Sacramento, CA 95815

Upon conclusion of Outreach and Education Subcommittee

Licensing and Examination Subcommittee

Chair – Michelle Hurlbutt, RDH
Cathy DiFrancesco, RDH
Rhona Lee, RDHEF

LIC 1 – Roll Call/Establishment of Quorum

LIC 2 – Public Comment

LIC 3 – Approval of March 22, 2010 Licensing and Examination Subcommittee Minutes

LIC 4 – Chairperson's Report

LIC 5 – 2011 clinical exam schedule for Registered Dental Hygienists

LIC 6 – Clinical and Written Examination Statistics

LIC 7 – Dental Hygiene Law and Ethics Written Examinations
a. Update on July 7, 2010 launch of new RDH examination
b. Update on continued development of RDH examination
c. Update on continued development of RDHAP examination

LIC 8 – Licensure Statistics
a. Registered Dental Hygienist
b. Registerd Dental Hygienist in Alternative Practice
c. Registered Dental Hygienist in Extended Functions
d. Ficitious Name permits

LIC 9 – Update on regulations relating to courses in the administration of nitrous oxide and oxygen, administration of local anesthetic agents and periodontal soft tissue curettage (California Code of Regulations, Section 1072.2)

LIC 10 – DHCC California Clinical Exam Review

LIC 11 – Standardized Exit Exam for California Graduates

LIC 12 – Information regarding new dental hygiene program – Concorde Career College, San Bernardino

LIC 13 – Job Creation Licensing Backlog Initiative

LIC 14 – Future Agenda Items

A quorum of the Committee may be present at the subcommittee meeting. However, Committee members who are not on the subcommittee may observe, but may not participate or vote. Public comments will be taken on agenda items at the time the specific item is raised. The subcommittee may take action on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice. For verification of the meeting, call (916) 263-1978 or access the

Committee's Web Site at **www.dhcc.ca.gov**.
The meeting facilities are accessible to individuals with physical disabilities. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Tom Jurach at (916) 576-5002 or e-mail tom.jurach@dca.ca.gov or send a written request to DHCC at 2005 Evergreen Street, Ste. 1050, Sacramento, CA 95815. Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

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Dental Hygiene Committee of California
Licensing and Examination Subcommittee

Hilton Hotel, Ontario Airport
700 North Haven Avenue
Ontario, CA 91764

March 22, 2010

Minutes - DRAFT

1. Roll Call/Establishment of a Quorum

Members Present

Michelle Hurlbutt, RDH, Chair
Cathy DiFrancesco, RDH
Rhona Lee, RDHEF, MS

2. Approval of January 10, 2010 Subcommittee Minutes

It was m/s/c (Lee/DiFrancesco) to accept the minutes as presented.

3. Chairperson' s Report

Ms. Hurlbutt discussed the changes in the "Examination Information " handout presented to candidates. Those changes included: new language regarding radiographs; criteria regarding patients with prostheses; the number of tooth surfaces which can exceed 6mm in the quadrant(s) submitted; etc.

Ms. Lee requested the prohibitions identified on page #1 regarding food and drink should be consistent with the approved nourishment for specific patients delineated on page #7.

Nichole Johnston, RDH exam coordinator, informed the subcommittee that statistics can be collected regarding those doing the following:

- Hand scaling only
- Hand scaling & ultrasonic scaling

Due to the nature of the procedure, it was not reasonable to include ultrasonic scaling only or the percentage of hand scaling and ultrasonic scaling on the same patient.

Ms. DiFrancesco voiced concern on how staff verifies whether or not proper medications have been taken where required. Ms. Di Francesco suggested adding liability insurance for those taking premedication(s). Ms. Hurlbutt stated that this information is contained in the health history form which is signed by each patient and reviewed by candidates and exam proctors. In addition, pre-medication must be confirmed by presenting the prescription container at the exam.

Ms. Hurlbutt reported attending the following:

- RDH instrumentation course on January 9, 2010 at USC
- Licensing and Examination Subcommittee on January 10, 2010 in Sacramento
- California Dental Hygiene Educators Association (CDHEA) on January 30, 2010 in San Jose
- RDH examiner orientation session on March 13, 2010 at USC
- RDH Examination on March 14, 2010 at USC

She stated that she was impressed with how smoothly the processes went.

4. Clinical and Written Examination Statistics

Nichole Johnston presented the examinations' statistics. She informed the subcommittee that these numbers had not changed since the December meeting given the absence of subsequent examinations.

5. Update on Development of RDH Law and Ethics Written Examination

Ms. Johnston reported that Department of Consumer Affair's Office of Examination Resources is continuing its work on developing the law and ethics examination. This examination is to be updated on a yearly basis.

Also presented were the costs involved in the cost of development. Legal counsel explained that developing the ethics examination has some hurdles due to the fact that the subject matter is not a broad one and ethical issues at times are covered in the law.

Ms. DiFrancesco asked if subject matter experts are being recruited for these examinations. Ms. Johnston said staff has been reaching out for subject matter experts and the pool is growing. One way of reaching out for those interested is at outreach events as well as positing information on DHCC's website.

6. Licensure Statistics

Ms. Hurlbutt asked if applicants for licensure in California through passing the Western Regional Examination Board (WREB) exam must have passed it after the law took effect in January 2010. She was informed that there are no provisions in the law specifying how long ago an applicant must have passed the WREB exam.

DHCC legal counsel stated that this is another area DHCC may want to pursue "clean-up" legislation. Legal counsel stated that currently any pathway is possible towards licensure and that the Dental Board is facing the same issues.

Ms. Hurlbutt reminded the subcommittee that applicants still are required to meet California's soft tissue curettage, local anesthesia and nitrous oxide (SLN) requirements.

Katie Dawson. RDH, CDHA legislative representative, asked if there was a way to determine how many dental students were applying for RDH licensure.

JoAnn Galliano, RDH, Chabot College, said that as the bill originator of DHCC's existence, there is a lot of clean-up legislation to be done and that often times one cannot think of every contingency when writing legislation.

Legal counsel stated that DHCC may wish to pursue "clean-up" legislation. She could provide a similar legislative clean-up list to that of the Dental Board's.

7. Update on WREB

Ms. Hurlbutt said that subcommittee members will be visiting a WREB examination on April 16th and 17th. WREB has sent information regarding the examination to Ms. Hurlbutt. If other members do not receive this information Ms. Hurlbutt will forward it to them. It will be an opportunity to observe the exam and compare it with California's.

Ms. DiFrancesco asked if WREB had statistics on the following:

- Calibration of examiners
- Number of gross trauma errors

Ms. Hurlbutt stated that only WREB member states who have membership on the WREB have access to that data.

Lori Gagliardi, RDH asked if the WREB had reciprocity between member states. Ms. Hurlbutt replied that the individual states would need to be queried.

8. Update on Central Regional Dental Testing Service

The subcommittee will have a presentation from CRDTS at its July meeting. The presentation will be for the purpose of California potentially accepting CRDTS for licensure as it now accepts WREB.

9. Proposed Regulations for SLN Courses

Ms. Hurlbutt reported that she and member DiFrancesco would develop the SLN course regulatory language and she has appointed two subject matter experts to assist in the review. The two appointees are Debi Gerger, RDH and Judy Yamamoto, RDH.

10. Fictitious Permit Application Form

Ms. Napper reported that the proposed regulations will essentially parallel those used by the Dental Board of California. The proposed regulations will be posted on the DHCC website in April.

Ms. Dawson asked if an FNP applies to a group of three or more. Legal counsel responded that there is no limit on the number of persons in the group.

11. Continuing Education Credits for Licensees

At this time DHCC is using the Dental Board of California's (DBC) continuing education regulations. Ms. Powell stated the DHCC statutes will need to be revised as they now allow RDHs to use the DBC-approved CE courses. Provider numbers would be issued for DHCC approved provider.

Ms. Hurlbutt stated that issue was debated at the last DHCC meeting.

Legal counsel stated that this raises policy issues and should not be considered a priority now because the current statutes act as an umbrella until DHCC determines its policy directions. Regulations will follow statutes.

12. Public Comment

JoAnn Galliano, RDH, Chabot College, would like the committee to agendize holding the licensing examination at each individual school. She opined that it may reduce costs and decrease the administrative time to coordinate the exams.

Ms. Galliano also could like to see the subject of continued competency assessment placed on a future agenda.

Toni Alderson, Cabrillo College, supports Ms. Galliano's requests.

Ms. Alderson spoke to the discrepancies in the examiners' rejections during an examination. She feels the calibration in regards to patient acceptance and candidate error is lesser than previously provided. She requested statistics on examiner rejections and she noted the following:

- Changes in calibration appeared to occur after the approved use of ultrasonic devices from 2006-2007.
- The incidence of gross trauma has increased
- Her students are apprehensive about taking the California licensing exam due to the rejection history.
- In considering taking the Western Regional Exam (WREB) versus the California licensing exam the cost comparison is a significant factor as WREB is significantly higher

The meeting adjourned.

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Dental Hygiene Committee of California
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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Michelle Hurlbutt Licensing and Examination Subcommittee Chairperson
SUBJECT	**Agenda Item 4** **Chairperson's Report**

A verbal report will be given at the meeting.

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Tab: LIC 5

STATE OF CALIFORNIA
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2011 RDH LICENSURE EXAMINATION SCHEDULE (7/10)

DATE	LOCATION	FILING PERIOD
March 5	UCSF	December 28, 2010 - January 28, 2011
June 12	USC	March 12 – April 12
July 16 & 17	UCSF	April 16 – May 16
July 23 & 24	USC	April 16 – May 16
October 2	UCSF	July 9 – August 9
October 23	LLU	July 9 – August 9

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STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Nichole Johnston Examination and Licensing Coordinator
SUBJECT	**Agenda Item 6** **RDH and RDHAP Supplemental Law and Ethics Examination Statistics**

As of July 1, 2009, the Dental Hygiene Committee of California (DHCC) established a more efficient and accessible method of administering the supplemental Law and Ethics Examination. Psychological Services Incorporated (PSI) is a computer-based testing company with testing locations within California and outside of California. The following are the statistics for 2010 thus far:

January 1, 2010 – September 15, 2010
RDH Supplemental Law and Ethics Exam

Candidates Tested	Passed	Failed
686	552 = 80%	134 = 20%

January 1, 2010 – September 15, 2010
RDHAP Supplemental Law and Ethics Exam

Candidates Tested	Passed	Failed
35	32 = 91%	3 = 9%

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Lori Hubble Executive Officer
SUBJECT	**Agenda Item 7 – Dental Hygiene Law and Ethics Written Examinations** **a. Update on July 7, 2010 Launch of new RDH Examination**

On April 26, 2010, the Office of Professional Examination Services (OPES) informed the Dental Hygiene Committee of California (DHCC) that the Registered Dental Hygienist (RDH) written computer-based Law and Ethics Examination was compromised. The DHCC immediately placed an announcement on their website indicating that the exam was compromised and would not be given until a new exam could be developed. An expected launch date was set for September of 2010. The impact of the compromise meant that RDH licensure could be delayed for approximately 500 applicants. The DHCC in coordination with OPES worked with Subject Matter Experts (SME's) to develop a new exam.

The new written exam was expected to be available in September instead of one year because DHCC was already in the early stages of continued development. Staff worked diligently and was able to coordinate the participation of RDH licensed subject matter experts (SME's) to participate in exam development. Beginning July 7, 2010, applicants were able call the testing center to schedule their examination. This was two months earlier than expected, reducing the impact and delay in licensure from approximately 500 applicants to 100 applicants.

On August 2, 2010, we began to hear from applicants. These applicants took their exam during the first part of July. Their written exam score report did not match the results received verbally from Psychological Services Incorporated (PSI) or online. As part of the written examination development process, it is standard procedure to withhold the results for at least 100 applicants to ensure the proper functioning of the examination. The results for the first 100 applicants are mailed.

Staff contacted PSI to inquire about the exam result discrepancy. DHCC inquired about PSI's inconsistency in issuing exam results. We were told that there was a glitch in the system allowing the applicants to view their exam results online and that PSI erred in giving results out over the telephone. We learned that the PSI computer system requires a score to temporarily satisfy the system after an applicant sits for an exam. PSI inputs a pass score for everyone. The bottom line is that the temporary scores should not have been accessible by phone or online.

On Tuesday, August 10, 2010, PSI began mailing apology letters to all applicants in the first group that failed the examination. This letter also explained why applicants received a passing score (either online or through PSI representatives) instead of their official fail score which was received subsequently in the mail. In an effort to rectify this error, PSI agreed to test all applicants that failed the exam in the initial group free of charge.

Collaboration between DHCC staff, OPES, and SME's enabled the reinstatement of the exam two months prior to the projected deadline. With extra security measures taken during the exam development, the exam is now being given and scored accurately.

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Nichole Johnston Examination and Licensing Coordinator
SUBJECT	**Agenda Item 7 – Dental Hygiene Law and Ethics Written Examinations b. Update on continued development of RDH Examination**

The Dental Hygiene Committee of California (DHCC) contracts with the Office of Professional Examination Services (OPES) for the development of the Registered Dental Hygiene (RDH) supplemental Law and Ethics Examination. This examination is administered by Psychological Services Incorporated (PSI), a computer-based testing company.

On July 7, 2010, the DHCC in collaboration with OPES, launched the new RDH Law and Ethics Examination. The following data shows total travel and pay expenses for SME's at each workshop.

Date of Workshop	Number of SME's	Total Travel and Pay Expenses
February 12-13, 2010	7	$4,064.47
February 26-27, 2010	4	$1,704.65
April 23-24, 2010	8	$4,374.62
May 21-22, 2010	7	$3,862.96
June 17-18, 2010	7	$3,337.96

The 2009/2010 fiscal total for travel and pay expenses is $17,344.66. The total RDH law and ethics development cost was $38,012.66 for fiscal year 2009/2010.

In an effort to reduce the impact on licensure should the exam be compromised in the future, the DHCC began developing a secondary RDH Law and Ethics examination with OPES. This would provide the ability to implement the new exam in one month as opposed to six months or more. To date, OPES has conducted one of the four scheduled workshops.

Upon completion of the RDH law and ethics "back-up" exam development, the DHCC foresees the contract amount with OPES for fiscal year 2010/2011 to be $13,676.00. In addition to the contract with OPES, the DHCC's travel and pay expenses for each SME is approximately $460.00. The following data shows total travel and pay expenses for SME's at each scheduled workshop.

Date of Workshop	Number of SME's	Total Travel and Pay Expenses
August 20-21, 2010	5	$2,019.25
September 24-25, 2010	4*	$1,840.00*
October 29-30, 2010	5*	$2,300.00*
November 19-20, 2010	7*	$3,220.00*

*Data has been projected

The expected 2010/2011 fiscal total for travel and pay expenses during this exam development is $9,379.25. The total RDH law and ethics "back-up" exam development cost is determined to be $23,055.25. The DHCC plans to annually develop the RDH Law and Ethics Examination.

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Nichole Johnston Examination and Licensing Coordinator
SUBJECT	**Agenda Item 7 – Dental Hygiene Law and Ethics Written Examinations c. Update on continued development of RDHAP Examination**

The Dental Hygiene Committee of California (DHCC) contracts with the Office of Professional Examination Services (OPES) for the development of the Registered Dental Hygiene in Alternative Practice (RDHAP) supplemental Law and Ethics Examination. This examination is administered by Psychological Services Incorporated (PSI), a computer-based testing company.

The DHCC became aware that the current RDHAP Law and Ethics Examination included questions based on old laws. DHCC staff worked with OPES in identifying those questions and have taken action in adjusting the exam appropriately. The DHCC has scheduled a workshop to further develop the RDHAP Law and Ethics examination with OPES to correct those questions. It is expected that the new exam will be implemented by November 2010, prior to the next graduating RDHAP class with little to no impact on licensure.

Upon completion of the RDHAP Law and Ethics Examination development the DHCC foresees the contract amount with OPES for fiscal year 2010/2011 to be $13,676.00. In addition to the contract with OPES, the DHCC's travel and pay expenses for each SME is approximately $460.00. The following data shows total travel and pay expenses for SME's at each scheduled workshop.

Date of Workshop	Number of SME's	Total Travel and Pay Expenses
October 8-9, 2010	4	$1,840.00

*Data has been projected

The expected 2010/2011 fiscal total for travel and pay expenses during this exam development is $9,379.25. The total RDHAP Law and Ethics Examination development cost is determined to be $23,055.25.

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Nichole Johnston Examination and Licensing Coordinator
SUBJECT	**LIC 8a, 8b, 8c, and 8d - Licensure Statistics**

	License Type	Active	Inactive	Delinquent	Deficient*	Total Population
A	Registered Dental Hygienist	17,814	3,580	1,821	121	23,336
B	RDH – Extended Functions	31	4	1		36
C	RDH – Alternative Practice	297	7	16	1	321
D	Fictitious Name Permit	8				8

The following is a breakdown of licenses by type as of September 16, 2010:

*Licensees deficient due to incomplete renewal application. Deficiencies include incomplete conviction question, survey and CE declaration/license status.

The following information is a breakdown of Registered Dental Hygiene licenses issued since 1922:

RDH's who qualified by California Education	24,251
RDH's who qualified by Out-of-State Education	942
RDH's Licensed by Credential Clinical Practice Experience – 261 Full Time Faculty – 0 Clinical Experience and Faculty – 2 3 Years Clinical Experience and Contract – 1 *Pending Application - 9*	264
RDH's Licensed through Western Regional Examination Board (WREB) *Pending Application - 34*	92
3rd and 4th Year Dental Students All are no longer active	4
Total RDH Licenses issued since 1922	**25,553**

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Cathy DiFrancesco Board Member
SUBJECT	**Agenda Item 9** **Update on regulations relating to courses in the administration of nitrous oxide and oxygen, administration of local anesthetic agents and periodontal soft tissue curretage**

A verbal update will be given at the meeting.

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Tab: LIC 10

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Rhona Lee DHCC President
SUBJECT	**Agenda Item 10** **Update on California Clinical Exam Review**

A verbal update will be given at the meeting.

Licensing and Examination

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Tab: LIC 11

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Lori Hubble Executive Officer
SUBJECT	**Agenda Item 11 – Standardized Exam for California Graduates**

On September 11, 2010, JoAnn Galliano, MEd, RDH, sent an email to Lori Hubble, Executive Officer of the Dental Hygiene Committee of California, regarding reasons the DHCC may want to consider developing a standardized exit examination for California graduates.

Attached is a copy of the email for your review.

Lori,

At the March meeting of the Exam Committee, I requested that the DHCC investigate the development of a standardized exit exam that could be offered in the dental hygiene schools prior to graduation from the program. Development of such an exam would address issues of patient abandonment, lack of remediation program options available to graduates, calibration of examiners and exam costs. Having an exit exam post graduation would also meet one of the Governor's goals to facilitate graduation of healthcare professionals that are ready to be licensed immediately upon graduation.

In my opinion, the major reason for such an exam would be to address the issue of patient abandonment. Once graduates finish the exam, which may involve only one quadrant of a patient's dentition, the graduates have no options for completing patient care. They are unlicensed and no longer students. So they cannot finish the patients under the jurisdiction of the program from which they graduated, nor can they complete treatment in private practice settings. By having the exam as a part of the DH program, the students would have the opportunity to complete patient care prior to graduating.

Another reason that this would be beneficial would be that by testing the student while they are still in the program, the program would have a mechanism for remediation. Once the students graduate, there are few options for remediation. Many programs cannot do the remediation post graduation due to the lack chairs in the clinic for additional "students" and/or lack of funding to pay for faculty to remediate.

Calibration of examiners along with selected faculty would address the ongoing concerns that programs have regarding assessments of the quadrants to be tested, probing errors, and the evaluation of the completeness of treatment by the candidate. With trained examiners onsite at the program's clinical facility, the faculty would be involved in the calibration as well.

Finally, having the exam post graduation would allow programs to graduate students "license ready." There would not be the one and a half to two month gap between graduation and the exam, nor would there be the two and a half to three month gap from the time the students graduate until they receive a license. An exam post graduation would only be necessary to test those that had failed the exam given in the program.

Thank you for the opportunity to have the Exam Committee address this alternative exam process.

JoAnn Galliano MEd.,RDH

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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Lori Hubble Executive Officer
SUBJECT	**Agenda Item 12 – Information regarding new dental hygiene program Concorde Career College, San Bernardino**

The Dental Hygiene Committee of California (DHCC) received a letter dated April 26, 2010 from Harry Dotson, Vice President of Compliance and Regulatory Affairs with Concorde Career College, San Bernardino, regarding the accreditation status of its dental hygiene program.

As Mr. Dotson explains in the attached letter, the Commission on Dental Accreditation (CODA) adopted a resolution granting Concorde Career College, San Bernardino "initial accreditation" at its July 30, 2009 meeting.

The DHCC has, in lieu of conducting its own investigation, accepted the findings of the CODA and adopted the findings as its own pursuant to 1072(c) of the California Code of Regulations:

California Code of Regulations 1072 Approval of RDH Educational Programs:

(a) It is the intent of this board to approve only those educational programs for dental hygienists which continuously maintain a high quality standard of instruction. The requirements contained in this article are designed to that end and govern the approval of educational programs for dental hygienists. Continuation of approval will be contingent upon compliance with these requirements.

(b) An educational program for registered dental hygienists is one which has as its primary purpose providing college level programs leading to an associate or higher degree, which is either affiliated with or conducted by an approved dental school, or which is accredited to offer college level or college parallel programs by the American Dental Association Commission on Dental Accreditation or an equivalent body.

(c) A new educational program for registered dental hygienists in California shall apply for approval prior to operation. The board may approve, provisionally approve, or deny approval to any such program. The board may, in lieu of conducting its own investigation, accept the findings of any commission or accreditation agency approved by the board and adopt those findings as its own.

CONCORDE™
CAREER COLLEGES, INC.

Received
APR 26 2010
CA Committee of Dental Hygiene

April 8, 2010

Lori Hubble, Executive Officer
Dental Hygiene Committee of California
2005 Evergreen Street, Suite 1050
Sacramento, CA 95815

Dear Ms. Hubble,

At its July 30, 2009 meeting, the Commission on Dental Accreditation (CODA) considered the report on the site evaluation of the developing dental hygiene program to be offered by Concorde Career College in San Bernardino. The Commission adopted a resolution granting the educational program the status of "initial accreditation" with no additional information requested at this time from the program.

At your request, we are informing you of the status of our San Bernardino dental hygiene program. We will be happy to provide any other additional information you may require. Thank you for your consideration.

Sincerely,

Harry Dotson
Vice President of Compliance and Regulatory Affairs
Concorde Career College

5800 Foxridge Drive, Suite 500, Mission, KS 66202-2336
Phone: (913) 831-9977 • Fax: (913) 831-6556 • www.concorde.edu

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Agenda

Tab: LIC 13

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Dental Hygiene Committee of California
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DATE	September 27, 2010
TO	Dental Hygiene Committee of California Licensing and Examination Subcommittee
FROM	Nichole Johnston Examination and Licensing Coordinator
SUBJECT	**Agenda Item 13 – Job-Creation and Licensing Backlog Initiative**

In January 2010, the Governor enacted the Job Creation Initiative. In response, the Department of Consumer Affairs (DCA) outlined this as one of its departmental goals in their Strategic Plan for 2010-2012. This goal will enable "individuals and/or businesses to expeditiously enter California's workforce and contribute to California's job growth." The Department set an aggressive goal of reducing DCA's pending licensure applications by fifty percent by July 1, 2010. In doing so, the Department estimates 36,300 individuals and/or businesses will be permitted to enter California's workforce.

The Dental Hygiene Committee of California (DHCC) staff has been supporting this initiative by providing application and licensing statistics to the Department on a monthly basis since January of 2010. The data gathering and reporting has required manual sorting and counting of applications. The DHCC has maintained minimal or no backlog of licensing applications.

In April of 2010, the Department reported that licensing backlogs had been substantially reduced and that the overall goal had been accomplished. As a part of an ongoing effort, the DHCC has continued working with Department staff to create an automated report to provide this data. This automated report will assist DHCC staff in gathering and reporting the licensing and application data electronically, effectively reducing the manual counting and sorting process as previously mentioned. The DHCC anticipates the new report to be accurate and functional by the end of the year. A sample template of the report is attached.

STATE DEPARTMENT OF CONSUMER AFFAIRS
APPLICANT TRACKING SYSTEM
Dental Hygiene Committe Of California
REPORTING OF PROCESSING TIME CALCULATION BASED ON LICENSE TYPE
08/01/2010 THRU 09/20/2010

ATRPRCTM
20-SEP-10 15:06:45

LICENSE TYPE	LICENSE DESCRIPTION	NUMBER LICENSES ISSUED	TOTAL PROCESSING DAYS	AVERAGE PROCESSING DAYS
FNP	Fictitious Name Permit			
HAP	RDH Alternative Practice			
RDH	Registered Dental Hygienist			
	GRAND TOTAL:			

***** END OF REPORT *****